

Appendix 1: 2017 Business Plan

Month	Action Scheduled	By	Actual Activity
Jan 17	Review: Actuarial Contract	Officers	Contract reviewed. Will tender as part of the national framework.
	Fund Manager Meetings: <ul style="list-style-type: none"> Equities: Kempen Equities: BlackRock Infrastructure 	Officers	2 February 2017 26 January 2017 6 January 2017
	Training: Strategy Development (Aon / In-house)	Officers / Advisors	Moved to 13 March 2017
Feb 17	Pension Board Meeting	Officers / Pension Board	Done – 27 February 2017
Mar 17	IAS 19 Calculations	Officers	Completed
	Review: Independent Advisor	Officers / Members	Contract Recommendation to extend for one year
	Quarterly Pension Panel Meeting	Officers / Advisors / Members	Completed
	Cash Flow Update (Report to March Pension Panel)	Officers	Completed
	Fund Manager Meetings: <ul style="list-style-type: none"> Absolute Return: Pyrford and Newton Global Credit: BNY Standish Diversified Alternatives: Aberdeen Equities: Baillie Gifford 	Officers	20 June 2017 20 June 2017 23 May 2017 26 July 2017
Closure of Accounts	Officers	Completed	
Apr 17	Framework Tender for Custodian (Report to June Panel)	Officers / Members	Moved to March 2018
	Provide Triennial Valuation data to the Actuary	Officers	Completed
	Fund Manager Meetings: <ul style="list-style-type: none"> Infrastructure: Hermes 	Officers / Advisors	Held on 24 May 2017
May 17	Draft Annual report and annual accounts to June Panel	Officers	Completed
	<ul style="list-style-type: none"> Quarterly Pension Panel Meeting 	Officers / Advisors / Members	Completed
	Cash Flow Update- Report to June Pension Panel	Officers	Completed
Jun 17	Pension Board Meeting	Officers / Pension Board	Held September 2017
	FRS17 Data Collection – UEL and Barking College	Officers	Completed
Jul 17	Fund Manager Meetings: <ul style="list-style-type: none"> Property Manager: Schroders Equities: Kempen 	Officers	Moved to September 2017 Held on 5 October 2017

	Equities & Bonds: UBS		
	Annual Benefit Statement (deadline of 31 August 2017)	Officers	Completed
Aug 17	<ul style="list-style-type: none"> FRS17 Data Collection – Academies 	Officers	Completed
Sep 17	Quarterly Pension Panel Meeting	Officers / Members	Completed
	Auto-enrolment	Officers / Members	Completed
Oct 17	Meeting with Employers to discuss Triennial Results	Officers / Employers	
	Fund Manager Meetings: <ul style="list-style-type: none"> Property Manager: Newton 	Officers	17 October 2017
	Cash Flow Update- Report to December Pension Panel	Officers	This Panel
	Tender for Actuarial Provider	Officers / Members	Moved to January 2018
Nov 17	Quarterly Pension Panel Meeting	Officers / Members	This Panel
	Pension Fund Stakeholder Meeting	Officers / Members	Held 16 November 2018
	Strategic Asset Allocation Review	All	Completed in June 2017
Dec 17	Fund Manager Meetings: <ul style="list-style-type: none"> Absolute Return: Pyrford and Newton Global Credit: BNY Standish Diversified Alternatives: Aberdeen 		To be arranged To be arranged To be arranged